

Monday, October 26, 2020

Trustees in Attendance: Ken Barthelette, Janis Hagen, Loretta Hermann, and Maurine Myers.

Trustee(s) Absent: Christa Mitchell

Also present: Charli Barnes; DeeDee Brashers; Whit Gillenwaters; Geri Godber; Sarah Hayter; Nicholas Holladay; Brandon Jason; Jon Mendelke; Joe Morgan; Tory Pegram; Dana Roberts; Scott Villarreal; and Don Watson.

The Christian County Library Board of Trustees met in a regular monthly session via Zoom on Monday, October 26, 2020, at 6:00 p.m. This portion of the meeting was open to the public through a publicly posted web link. President Ken Barthelette presided.

Any reports, exhibits, or supporting materials presented during this meeting and referred to in these minutes may be obtained [upon request](#).

Start Time: 6:05 p.m.

Minutes of the Monday, September 28, 2020 Meeting

Loretta Hermann moved that the minutes of the Monday, September 28, 2020, meeting be approved. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Minutes of the Tuesday, October 13, 2020 Meeting

Loretta Hermann moved that the minutes of the Tuesday, October 13, 2020, meeting be approved. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Public Comments:

There were no public comments made at this meeting.

Bills

Loretta Hermann moved to approve the adjusted bills from September 2020. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Loretta Hermann moved to approve the estimated bills for October 2020. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Report of the Executive Director

Loretta Hermann moved to approve the Director's Report. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Construction Budget Update

Executive Director Godber presented the most recent construction budget update.

Development Minute

Director of Development & Strategic Partnerships Pegram presented the October Development Report.

Old Business

Status of Need for Deputy Director Positions for CCL

Executive Director Godber showed Trustees CCL's current organizational structure and explained that it allows her to know what is going on across the Library District so she can best coordinate the work of the whole Library as a living organism without overburdening her time. It was agreed that they would revisit the issue with Godber next year before the annual budget meeting.

Updated Organizational Chart

Loretta Hermann moved to approve the updated organizational structure as presented. Janis Hagen seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Naming Areas in Sparta and Clever

Executive Director Godber explained that soon she would begin to order letters for those areas of the new Community Branches that are already named. President Barthelette reported that he had not yet heard back definitively from Mr. Hensley about whether the Clever Reading Area would be best to thank him for his support, or what such recognition would say. President Barthelette will continue to try to reach him and report back to the group when he does.

Loretta Hermann moved to honor the Sims family for their foundational \$165,000 donation many years ago toward the dream of a Clever Community Branch of the Christian County Library by naming the Clever Meeting and Storytime Room the Virgil and Mildred Sims Meeting Room. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

The City of Clever was able to use the donation to help open and operate the Clever Branch storefront and recently gifted CCL the remaining \$80,000+ to fund collections at the new CCL Clever Community Branch. Given the key importance of this gift in meeting the goal of opening a stand alone Community Library Branch in Clever, Loretta Hermann moved to keep the Virgil and Mildred Sims Meeting Room name in place for the maximum period of 50 years. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Vote on Updated Trustee Bylaws Presented at 9/28/2020 Meeting

Janis Hagen moved to approve updated Trustee bylaws as presented at the September 28, 2020 meeting. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Renaming of Wilson Court in Sparta

Executive Director Godber presented a draft letter to send to the City of Sparta asking them to fulfill their promise to rename Wilson Court Library Lane. Loretta Hermann moved to accept the letter as

presented. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

New Business

Presentation and Approval of the 2021 Operating Budget for CCL

Executive Director Godber presented the proposed 2021 operating budget for CCL. Maurine Myers moved to approve the 2021 budget as submitted. Loretta Hermann seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Annual Designation of Interim Director and Understudy

Executive Director Godber designated Dana Roberts, Director of Youth Services, as Interim Director and Nicholas Holladay, Director of Communications and Community Engagement, as Understudy to the Interim Director for 2021 as per the Executive Director Succession Policy. Training for both of them will be scheduled for November, per policy requirements.

As a clarification, Trustees were reminded that the Director of Development and Strategic Partnerships position, that served as Understudy this first year of the policy, is now unable to serve in either position. The Director of Development and Strategic Partnerships is now designated as the organizational proxy or backup for the Executive Director's signature, or for that of the Interim Director or Understudy if either ever activated.

Policy Updates:

New Hire and Introductory Periods Policy

Janis Hagen moved to approve the *New Hire and Introductory Periods Policy* as updated after substituting "provisory" for "probationary" wherever it was not already changed. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

Other New Business

None presented.

Adjournment

Loretta Hermann moved to adjourn. Maurine Myers seconded. All Trustees present were in favor. The motion passed. Roll Call: Trustee Hagen: Aye; Trustee Hermann: Aye; and Trustee Myers: Aye.

The meeting adjourned at 7:28 p.m.